



# **Hardenhuish School**

## **Drugs Policy**

If you would like any policy in a more accessible version, please contact the Office Manager

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# **1. Purpose of the Policy**

- To support the School's aim to maintain the safety and well-being of all pupils, staff and visitors.
- To clarify legal responsibilities, entitlements and obligations.
- To support all the members of the School community by providing clear guidance and procedures on drug related issues to ensure clarity and consistency.
- To develop a whole school approach to drug education in the context of the school curriculum.

## **1.1. Key roles and responsibilities**

The Lead Teacher for PSHRE is responsible for the development of this policy in consultation with the Leadership Team and Governors.

## **1.2. Inclusive definition of drugs**

This policy defines a drug as a substance which, when taken into the body, changes the way a person feels, the way s/he perceives things and the way the body works. This definition includes illegal substances and also legal substances such as alcohol, tobacco, vaping, solvents and medicines.

## **1.3. Rationale/key principles**

It is the School's aim to help all pupils to be able to take their place safely in a world where a wide range of drugs exists. It is recognised that some drugs have beneficial effects, but also that every drug has potential harm. For this reason, all drugs need appropriate and responsible care and management. In order to be able to make informed choices, staff and pupils need to understand the nature of drugs, their social status, their uses and effects.

## **1.4. Boundaries, including relevance of the policy to school trips and visits**

This policy applies to the premises of the School (including buildings, outbuildings, playgrounds, playing fields and other land within the School's designated boundaries) and also extends to include other settings used for school business (including modes of transport and different locations for school trips/visits) .

# **2. Drugs Education**

## **2.1. Context**

Drugs Education is an integral part of Personal, Social, Health & Citizenship Education (PSHCE) delivered by the PSHE department throughout both Key Stages 3 and 4. Some aspects of Drugs Education are also delivered as part of the science curriculum.

## **2.2. Ethos**

The School's Drugs Education aims to enable pupils to make informed healthy choices by increasing their knowledge and understanding of different drugs and through exploring a range of attitudes towards drug use. The programme followed is based on national and local guidelines for good practice and is appropriate to the age and experience of the pupils.

## **2.3. Content and delivery**

Teaching is based on an understanding that a variety of approaches should be used in order to meet the differing needs and learning styles of pupils. It is recognised that active or participatory learning styles can be particularly helpful in developing skills, knowledge and values.. Subject to availability, where appropriate the school will invite outside speakers with experience and knowledge to enhance the pupils' drugs education.

## **2.4. Key Stage Three**

In Key Stage Three drugs education focuses on developing pupils' knowledge of drugs in society. They learn key differences between drug use and drug misuse in order to ensure that they understand that the term 'drugs' includes illegal drugs, legal substances such as tobacco, alcohol and caffeine and also prescription and over the counter medicines.

In terms of legal substances, pupils learn about the consequences of cigarette smoking, vaping and the concept of responsible drinking in line with unit recommendations for alcohol. Pupils also consider the very real dangers of the overuse of caffeine through consumption of energy drinks.

Pupils learn about how to identify illegal drugs in different forms and the physical and psychological consequences associated with taking drugs. Pupils also learn about the law surrounding illegal substances including how drugs are classified and the legal sanctions for consumption, possession and distribution of such substances. Learning about illegal substances includes those previously known as 'legal highs' which are now termed New Psychoactive Substances and are illegal in the UK. Learning also focuses on consideration of the wider and longer term consequences of drug use on those who choose to take drugs and their loved ones. Pupils also learn about County Lines and ways that young people may be exploited in relation to illegal drugs.

## **2.5. Key Stage Four**

In Key Stage Four, pupils build upon their learning in years 7-9 and revisit the consequences of drug use and misuse. Learning also focuses on consideration of the wider and longer term consequences of drug use on those who choose to take drugs and their loved ones. Representatives from Alcoholics Anonymous deliver presentations to Year 11 pupils to raise awareness of such consequences and also to signpost the support available to those who do suffer with addiction.

Pupils learn about social norms and the reality that the majority of young people do not use illegal drugs. They also consider social situations where drug and alcohol misuse risks may increase such as at festivals and parties to ensure that they understand how to stay safe in environments where others may be misusing legal and illegal substances.

## **2.6. Evaluation**

The programme is regularly evaluated through pupil feedback and staff meetings.

# **3. Drugs Procedures**

## **3.1. Prescription Drugs**

Pupils who need to take prescription drugs should leave these with the Health and First Aid Officer (or a designated member of staff in their absence) and take them in their presence. The only exception is when the parent has requested something different in writing and this is acceptable to the school. The aim of this procedure is to ensure the safety of the pupil and others on the campus.

On school trips the trip leader will assume responsibility of prescribed medication and first aid. A medical risk assessment of all pupils will always be undertaken prior to any trip and all consent sought.

## **3.2. Alcohol**

Alcohol is not permitted on the school premises except during a function organised outside of school hours with the Headteacher's approval (e.g. Friends of Hardenhuish School event). Apart from such occasions no alcohol should be consumed by anyone during the course of a normal school day.

Drinking alcohol is not allowed on school trips.

### **3.3. Tobacco**

The School is a no smoking site at all times. Pupils are not permitted to carry smoking materials, including matches, lighters or any other smoking related paraphernalia. In the interests of health and safety, a pupil found in possession of these materials will have them confiscated and home will be informed.

Smoking is not allowed on school trips.

### **3.4. Vaping**

Vaping is the use of an electronic cigarette or similar device to create and inhale/exhale a vapor. A growth of research has shown that vaping can lead to addiction, mental health and lung issues. The devices used for vaping legal materials are also increasingly being used for inhaling illegal drugs. Therefore, the School does not permit vaping on the premises at any time. Pupils are not permitted to carry vaping materials and related paraphernalia. In the interests of health and safety, a pupil found in possession of these materials will have them confiscated and home will be informed.

Vaping is not allowed on school trips.

### **3.5. Solvents**

The School will ensure that potentially hazardous substances are stored safely, and pupils will be supervised if it is necessary that they come into contact with them in the course of their work.

### **3.6. Illegal drugs**

No illegal drugs are permitted to be brought on to, or used on school premises, or on school trips. To protect the health and safety of the school community, the school site is inspected regularly and cleared of all debris. If drug paraphernalia, particularly needles and syringes, are found these will be reported to the police and then disposed of safely and legally.

### **3.7. Incidents**

A drug related incident may include any of the following:

- Finding drugs, or related paraphernalia on school premises
- Possession of drugs by an individual on school premises or school trip
- Use of drugs by an individual on school premises or school trip
- Supply of drugs on school premises or school trip
- Individuals disclosing information about their drug use
- Reports of drug possession, supply or drug use
- Hiding drugs in or around the school premises for later collection (by themselves or by third parties)
- Glamourising or encouraging the use of drugs and other substances

### **3.8. Guiding principles**

The School is aware of its legal responsibilities in regard to drug related incidents and in responding to them and works in line with national and local guidance as outlined in Department for Education and Association of Chief Police Officers drug advice for schools. The School's first responsibility is for the health and safety of the school community and meeting the pastoral needs of pupils.

The Assistant Headteacher, or other designated member of staff, will normally be responsible for co-ordinating the management of drug related incidents, offering sources of support and liaising with outside agencies. Incidents will be dealt with after making an assessment of the situation and be reported to the Headteacher. Appropriate support will be offered to those with substance misuse problems. Evidence of drug use or possession will be taken seriously and the School will respond appropriately to each individual case by selecting from a range of possible actions; any sanctions will be in line with the school's Positive Behaviour Policy.

## **4. Procedures (to be applied both in school and on school trips)**

### **4.1. Medical Emergencies**

If an individual is unconscious, is having trouble breathing, is seriously confused or disorientated, has taken a harmful toxic substance or is otherwise at immediate risk of immediate harm, medical help will be sought and appropriate first aid given. The priority will be the pupil's safety.

### **4.2. Discovery of unauthorised substances and paraphernalia**

The school site is inspected regularly and cleared of all debris. If drug paraphernalia, particularly needles and syringes, are found these will be reported to the police and then disposed of safely and legally.

### **4.3. Individuals in possession of illegal drugs**

If any pupil or adult on school premises is found in possession of an unauthorised drug it will be confiscated whenever possible. In taking temporary possession and disposing of suspected controlled drugs, the school will:

- ensure that a second adult witness is present throughout;
- seal the sample in a plastic bag and include details of the date and time of the seizure/find and witness present;
- store it in a secure location, such as a safe or other lockable container with access limited to senior members of staff;
- notify the police without delay and decide who will collect it and then store or dispose of it in line with locally agreed protocols.
- record full details of the incident, including the police incident reference number;
- inform parents/carers, unless this is not in the best interests of the pupil;
- identify any safeguarding concerns and develop a support and disciplinary response.

Talking with an individual about a drug related incident will have as its purpose to confirm or reject suspicions or allegations, rather than to conduct a wider investigation. Parents of pupils will be informed and other professions may be informed or consulted as appropriate, such as the Local Authority, Connect Wiltshire, Youth Offending Team, Police, School Aged Health Service, Social Services etc.

If a member of staff suspects a pupil of concealing an illegal substance on their person or in a bag, the pupil will be asked to empty their pockets/bag. If a pupil refuses to hand over a suspected illegal substance he/she will be detained under close supervision until the police arrive to carry out an investigation.

### **4.4. Support for pupils**

The safety and wellbeing of pupils are paramount. To that end the School will ensure that pupils involved in drug-related incidents should be given appropriate help and guidance, and enabled to continue with their education, which may be through directed alternative provision.

Following actions taken to ensure pupil safety, the health and emotional needs of pupils will be considered. Support will be provided through the pastoral support system with Pastoral Managers liaising with parents and other support agencies. Further action will be taken if a pupil shows signs which indicate he/she is at continued risk of involvement with drugs, whether through their own use or that of their parents. After consultation with the Safeguarding team, appropriate referrals will be made to outside agencies. The aim will be to keep the pupil attending school normally, aware of the greater risks such pupils face when outside of formal of education.

### **4.5. Disciplinary responses and sanctions**

A range of consequences and sanctions will be applied to help pupils understand the risks associated with illegal drugs and act as a warning to all other pupils if they too should become involved with them. Depending on the circumstances of the individual cases, these may include the removal of certain privileges (such as going on school trips), detentions, behaviour contracts, arranging a case-conference and suspensions. Directed alternative provision will be considered for those who persist in serious anti-social behaviour and for supplying illegal drugs to other pupils.

#### **4.6. Recording**

All drug-related incidents will be recorded on the school's Child Protection Online Management System (CPOMS) within 24 hours. If considered to be a child protection matter, the appropriate child protection category will be added to the record to ensure confidentiality in line with the Child Protection and Safeguarding Policy.

#### **4.7. Confidentiality**

Complete secrecy can never be promised to a pupil. If a pupil chooses to disclose that they are using a drug without medical authorisation, particularly if seeking help, this information will not be used against them. However, as with advice given about any disclosure (see Child Protection Policy) the pupil will be told that only those who need to know will be informed of the disclosure, the aim being to ensure their safety and wellbeing.

#### **4.8. Staff training and support**

Staff involved in dealing with drug-related incidents, such as Pastoral Managers and teaching staff required to deliver the lessons on drug education, will be made aware of appropriate training opportunities as and when they arise. Training opportunities provided by the Wiltshire Safeguarding Vulnerable People's Partnership are regularly used.

#### **4.9. Dissemination, monitoring and evaluation**

A copy of this policy is available on request from the school office and all staff and governors have been informed of this. This policy will be reviewed bi-annually. This review will take into account the usefulness and effectiveness of the policy using comments and observations from the school community as well as local and national developments.