



Hardenhuish School

A High Performing Academy

Dear Applicant

Exam Invigilator

Thank you for the interest you have shown in our advertised post of **Exam Invigilator** at Hardenhuish School.

Our busy Examinations Officer is seeking to appoint additional invigilators to support her existing dedicated and friendly team during the various mock and external public exam seasons held throughout the academic year. If you are available to work from early morning and until/or for late finishing afternoon exams we would like to hear from you. Please note that exam invigilators are required to stand for many hours during exams so physical stamina is a core requirement of this role.

Hardenhuish School is committed to safeguarding and protecting the welfare of children and young people and, as such, has robust safeguarding policies and procedures. We expect all staff and volunteers to share this commitment.

Shortlisted candidates will be expected to respond appropriately to safeguarding questions at interview and the successful candidate will be required to complete an enhanced DBS disclosure.

Contact will be made with shortlisted candidates shortly after applying. Unfortunately, due to the high response rate that we receive for posts such as these, we are unable to offer feedback on individual applications which are not shortlisted for interview.

We very much hope you will pursue your interest in this application.

Yours sincerely

Lisa Percy

Lisa Percy
Headteacher