



Hardenhuish School
A High Performing Academy

The Secret of **SUCCESS**

Essential Reading for
those who want to be in the KNOW

CONFIDENTIAL

The inside information on how pupils
make a successful start to life at Hardenhuish



SUCCESS

There is so much to find out and remember when starting at a new school, especially one that is so much bigger than the school you were at before.

But don't worry. After a couple of weeks, everything at Hardenhuish will seem normal and routine. It doesn't take long to find your way around the school and to get to know its systems.

What we've found from talking to pupils starting at Hardenhuish is that there are some things worth knowing beforehand.

Read on and you will find out some of the secrets to having a successful time at Hardenhuish . . .

To be successful you need to develop good working habits



“Get your bag ready the night before and have a good idea of what classes you have, what time and where they are.”

Sophie

Each evening get into the habit of packing your school bag for the next day. Look at your timetable to check what lessons you will be having so that you don't forget anything

"It's better to ask for help than to not understand and sit there in silence. Someone will always help you and you can benefit from it"

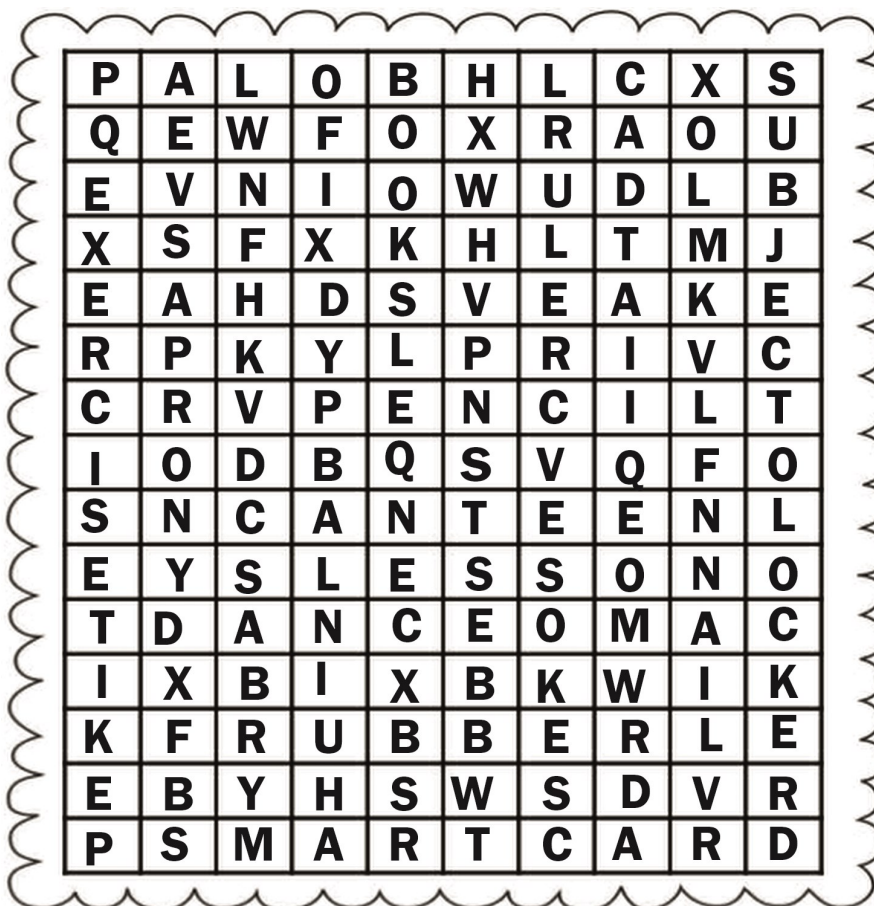
Gregor

"Try to be as organised as possible, keep your books together so they are easy to find."

Poppy

"When things seem hard, keep trying, never give up and you will succeed!"

Mia



Name: _____

Word Search

In the word search below are the things you should bring to school everyday

PEN RULER

RUBBER BOOKS

SUBJECT DT

PENCIL EXERCISE

LOCKER DANCE

APRON CANTEEN

SMARTCARD

PE KIT LESSON

Homework

Homework is the name given to any piece of work that you complete outside the classroom. Homework is an important part of your learning. It helps you to:

- Remember what you have learned
- Practise skills such as problem solving, research, expression and extended writing.
- Build independence and organisational skills.

Satchel One: Show My Homework

All homework is set using a platform called 'Show My Homework'. This platform can be accessed through a website or an App for smartphones or tablets and enables teachers to clearly explain the task that has been set, suggest how long you should spend on it and be clear when it is due in. You will log in with your school email username and password which will be given to you in September.

Information for Pupils

Really useful information will be made available to pupils in electronic form so you can access it on your devices from September and in a pupil pocketbook which will be available, should you prefer.

Finding your way around

Lots of new pupils worry about getting lost but remember, you have a map and that there will be many staff and pupils to help you in your first few weeks at Hardenhuish.

Detentions

Some pupils worry about getting detentions. If you work hard and follow teachers' instructions, this is not anything to worry about at all.

Smartcards

You will be given a Smartcard in September which you will need to use to purchase anything from the canteen. A parent will need to credit your account with money but if you are on free school meals this is done automatically. If you misplace or forget your Smartcard, go to Reception outside of lesson time and they will issue you with a temporary one. Never go hungry because of a misplaced Smartcard.

Maths Equipment

We would like all of our students to have the necessary equipment to be successful in Maths. In addition to basic equipment (pen, pencil, ruler and rubber), we specifically ask for students to have a protractor, compass and a scientific calculator. We would recommend the Casio Classwiz 83GT or 85GT as we use emulators in our classrooms to demonstrate how to use the Casio calculator effectively and efficiently. All of these items can be purchased from our own Resources centre, the calculators are competitively priced at £15.

ACEs for Year 7

Your teachers will give you ACEs for you doing something really well e.g. a good piece of homework, excellent team work, answering a question in class to name just a few. You will be able to see how many ACEs you have when you login to Show My Homework. Your tutor and the Year office will also keep track of your ACE number.

There are rewards for collecting ACEs:

25 ACEs:	<i>A certificate</i>
50 ACEs:	<i>A postcard home</i>
100 ACEs:	<i>A visit to the Deputy Headteacher and a letter home</i>
200 ACEs:	<i>A visit to the Headteacher and a letter home</i>

Teachers also send letters and postcards home for excellent effort and pieces of work.

The tutor group with the most ACEs awarded each term will win an award.

Pupils receive reward certificates for two-termly attendance (3 per year):

97-98%	<i>Bronze Attendance Certificate</i>
98-99%	<i>Silver Attendance Certificate</i>
99%-100%	<i>Gold Attendance Certificate</i>
3 Gold Certificates in a school year	<i>Platinum Certificate awarded by the Headteacher</i>

What to do if you are unsure or unhappy about something

Sometimes things can go wrong at school. It might be because of something you have lost or forgotten.

- If you lose something, retrace your steps and think back to when you last had it. If this is not successful, then report it to your tutor and let the school office and your Pastoral Manager know. Found property is handed in at the school office.
- If you forget something like your homework, then all you can do is apologise and promise to get it to the teacher the next day. Don't make a habit of it - once or twice is understandable - every other week is unacceptable.
- If you are late for school go to the House and sign in at Reception, then go straight to your lesson.

Sometimes you may fall out with your friends or others may be unkind to you. Sometimes this is deliberately done to upset you in which case this is regarded as bullying. In such situations the best thing to do is tell someone. There are a number of ways that you can do this:

- Speak to your Tutor
- Speak to your Pastoral Manager
- Speak to another pupil (Prefect or Anti-Bullying Ambassador)
- Or email stopbullying@hardenhuish.wilts.sch.uk

The School Counselling Service

The school counsellors are in school every week day in the Community Room, which is located in the Resources Centre.

If things inside or outside school get a little too much for you and you would like to talk to someone who is experienced in dealing with problems and support through difficult times, then you can either:

- Attend one of the 'Drop in' sessions during lunchtimes on a Tuesday to see the School Nurse.
- Ask your tutor or pop into the Year 7 office to ask your pastoral/learning manager to organise a counselling appointment for you.

Remember that you can always talk to your tutor, pastoral manager, learning manager or medical officer if you are unhappy about something and they will do their best to help or signpost you to the support that you need.

What to do if you are not feeling well

- If this happens during a lesson, tell the teacher immediately. You will then be sent or taken to the House. The School Medical Officer is situated on the ground floor of the House. Knock on the door and wait. If the Medical Officer is not there, then speak to someone at Reception.
- If this happens at break time or lunch time, then make your own way to the Medical Officer, who is in the House.

What to do when you are absent

As soon as you know that you will not be able to attend school, your parent should phone the Absence Hotline (**01249 767390 or 01249 650693**).

Leaving school for an appointment

If you need to leave school at any time during the school day, you must bring a note from home or parents can email the school, explaining when you need to leave school and why. You must show this to your Pastoral Manager a few days before hand who will then give you an exeat. When it is time for you to leave school, you must go to the House and sign out.

Aim for a good attendance record

There is a definite link between success at the School and good attendance, so it is something your Learning Manager and Tutor will encourage all of you to achieve. Aim to be on time for each school lesson. You should be lined up for **morning registration (or assembly)** by 8.25am for an 8.30am start. It is also really important to arrive to lesson on time and this is something class Teachers and your Learning Manager will monitor.

Finally

We want you to have a business-like approach to work at school, so that you get the most from your time here. There are lots of incentives for you to succeed at Hardenhuish, but you must first want to make the most of the opportunities that will come your way.

If you follow the advice, this booklet offers you will have a good chance of making the best possible start free from unnecessary anxiety.

The more settled you are the better able you will be to get on with learning in each of your subjects, which is what school is really about.



TOP TIPS

TIPS FOR SECRETS OF SUCCESS

"Do your homework a couple of days before it is due, it leaves you more time to do other things and makes you worry less."
Layla

"Don't expect all your lessons to be in the same classroom. I even have English in C centre! Always listen to the bulletin, it'll tell you everything you need to know about the day."
Joe

"Pack your bag the night before to keep organised."

Lewis

"Make sure you have a pencil case with pencils, pen, ruler etc"

Beatrice

"Give everything a go, make new friends and step out of your comfort zone!"
Alice

"It's a big jump from Primary to Secondary School but embrace your new journey and enjoy all the new opportunities. The teachers are all really supportive and will help you to settle in. I love going to the House as the staff are all really helpful and help me with my dyslexia and my learning."

Oliver