

REVIEWS OF MARKING & ACCESS TO SCRIPTS – A Level

What services are available?

| Service | Type | What happens? |
|---------|----------------------------------|---|
| 1 | Clerical check | The adding up of marks is checked. |
| 2 | Review of marking | The exam paper is checked to make sure it was marked correctly according to the mark scheme. Marks are changed if the new examiner feels there has been a clear marking error. |
| 3 | Access to script (original) | You get your original exam paper back. |
| 4 | Priority Review of marking | The exam paper is checked very quickly to make sure it was marked correctly according to the mark scheme. Marks are changed if the new examiner feels there has been a clear marking error. |
| 5 | Priority Access to script (copy) | You get a copy of your exam paper back quickly so you can decide whether to apply for a review of marking. |

Can I have my coursework or controlled assessment re-marked?

- No. This service is not offered by the Awarding Bodies.

What do I have to pay?

- You have to pay for each individual exam paper.
- Payment may be made by cash or cheque only; we are unable to take payment by card.
- Please make cheques payable to Hardenhuish School Ltd.

| Service | Type | Deadline | | AS or A-level |
|---------|--|-----------------------------------|-----------------------------|---|
| 1 | Clerical check | AQA: Edexcel: OCR: WJEC: | All 28 September 2023 | AQA: £9 Edexcel: £13 OCR: £10 WJEC: £12 |
| 2 | Review of marking Please add an additional £15 per paper if a photocopy of the reviewed script is required (free copy script for AQA) | AQA: Edexcel: OCR: WJEC: | All 28 September 2023 | AQA: £45 Edexcel: £52 OCR: £58 WJEC: £46 |
| 3 | Access to scripts (original) | AQA: Edexcel: OCR: WJEC: | All 28 September 2023 | AQA: Free Edexcel: Free OCR: Free WJEC: Free |
| 4 | Priority review of marking Please add an additional £15 per paper if a photocopy of the reviewed script is required (free copy script for AQA) | AQA: Edexcel: OCR: WJEC: | All 12 noon, 24 August 2023 | AQA: £53 Edexcel: £62 OCR: £71 WJEC: £55 |
| 5 | Priority access to scripts (copy) | AQA: Edexcel: OCR: WJEC: | All 12 noon, 31 August 2023 | AQA: Free Edexcel: Free OCR: Free WJEC: Free |

What can happen to my mark or grade?

- Marks and grades can go up, go down or stay exactly the same.
- If your grade for a **subject** (not unit/paper) increases we will return your payment.

| | |
|----------------------------------|--------------------------|
| Name: | Candidate number: |
| Candidate contact number: | Candidate Email: |

Please use one line per exam paper, not per subject.

| Awarding Body | Subject | Exam paper title (& code if known) | Service No. | Fee (per paper) |
|---------------|---------|------------------------------------|-------------------|-----------------|
| | | | | £ |
| | | | | £ |
| | | | | £ |
| | | | | £ |
| | | | | £ |
| | | | Total cost | £ |

Can parents authorise this review of marking?

- No.
- This form **must** be signed by the candidate in the box below. If the candidate is not able to sign a form and give permission, please contact the Exams Office to discuss the best action.

I give my consent to Hardenhuish School to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

I confirm that where I am applying for a review of marking, this has been discussed with (enter teacher's name) prior to the request being made.

Candidate Signature:

.....

For Exams Office use only:

Payment received £

Service applied for date:

Outcome received date:

PLEASE RETURN THIS FORM, ALONG WITH THE RELEVANT PAYMENT, TO THE EXAMS OFFICE