



HARDENHUIISH SCHOOL RISK ASSESSMENT (01.09.21)

(This will be subject to ongoing review and change following updated guidance)

HAZARD	WHO MIGHT BE HARMED	CONTROLS TO BE PUT IN PLACE	WHO WILL BE RESPONSIBLE	WHEN THE CONTROLS NEED TO BE IN PLACE BY	ADDITIONAL NOTES
Contact with someone suffering from coronavirus	<ul style="list-style-type: none"> • Staff • Pupils • Contractors • Visitors 	<p>Everyone will be instructed not to come into school if they are experiencing coronavirus symptoms and will be encouraged to access a PCR test.</p> <p>If a symptomatic person comes into school, they will be sent home immediately. If necessary, they will be isolated until they can be picked up. Staff will be notified of where a symptomatic person can be taken. The symptomatic person will be taken to a room where the door can be closed and windows opened. 999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a symptomatic pupil who requires supervision before being picked up:</p> <ul style="list-style-type: none"> • A distance of 2m should be maintained wherever possible. • Supervising staff will wear a fluid resistant face mask, wear disposable gloves and a disposable apron which will be provided (Covid-19 pack) Covid-19 packs will be available in each faculty office, medial room, site office and in the main school office and will include a surgical (disposable) mask, plastic apron and plastic gloves. 	<p>The Headteacher and Leadership Team are responsible for communication.</p> <p>The supervising adult is responsible for any symptomatic pupil and ensuring that they are collected in a timely manner and accompanied to the designated room.</p>	Wednesday 1 st September 2021	Following government guidance.

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		<ul style="list-style-type: none"> • The pupil should wait outside to be collected where possible • Supervising staff will wash their hands thoroughly for 20 seconds after the pupil has been picked up. <p>Where appropriate cleaning will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly by site staff, following decontamination guidance.</p> <p>Any members of staff who have helped someone with symptoms, and any pupils who have been in close contact with them, do not need to self-isolate unless they develop symptoms themselves.</p> <p>If a pupil or a staff member (working with pupils) tests positive for coronavirus this will be reported via NHS track and trace, who will identify close contacts. Close contacts who have received a double vaccination, or who are under 18 years and 6 months, will not be required to self-isolate but will be asked to access a PCR test.</p> <p>Asymptomatic mass testing and home testing will be implemented in line with government guidance. Guidance will be reviewed regularly, and any processes amended accordingly.</p> <p>Any positive cases found following mass or home testing will be reported via NHS track and trace as per government guidelines.</p> <p>Individuals with a positive LFD test result will need to access a PCR test. If the PCR is positive the individual will need to self-isolate in line with government guidance. If a PCR test is taken within 2 days of a positive LFT test, and the result is negative, this will override the positive LFT result.</p>			

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Contact with coronavirus when getting to and from school		<p>Everyone will be encouraged to walk or cycle into school and warned to avoid taking public transport during peak times.</p> <p>For anyone who needs to take public transport, they'll be referred to government guidance.</p> <p>If dedicated home to school transport is running (i.e. buses, minivans), the local authority will hold discussions with the providers to make sure their staff:</p> <ul style="list-style-type: none"> • Follow hygiene rules • Do not work if they or a member of their household are displaying coronavirus symptoms <p>Anyone wearing non-disposable face coverings when arriving to school will be expected to bring a plastic bag to keep these in during the school day.</p>	The Headteacher and Leadership Team are responsible for communication.	Wednesday 1 st September 2021	Following government guidance.
Spreading infection due to touch, sneezes and coughs		<p>Handwashing and hand sanitisation facilities will be provided across the school site. There will be a hand sanitisation station at the entrance to each building (to include the House and dining areas). Wall mounted hand sanitisers will be located throughout the site. Identified members of the site and student supervisor team will ensure these are regularly re-filled.</p> <p>Staff and students will be asked to sanitise their hands on entrance and exit to the classroom, before and after using the toilet, before and after eating and before and after removal of face coverings.</p>	<p>The Headteacher and Leadership Team responsible for communication.</p> <p>The Site team and Student Supervision team will be responsible for the provision of cleaning materials.</p>	Wednesday 1 st September 2021	Following government guidance.

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		<p>All cleaning materials can be located within the Covid-19 store (garage space adjacent to the house).</p> <p>Staff will have the opportunity to reclaim the cost of a flu vaccination.</p>			
Spreading infection through contact with coronavirus on surfaces		<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> • Banisters • Classroom desks and tables • Toilet facilities (including taps and flush buttons) • Door and window handles • Furniture • Light switches • Reception desks • Teaching and learning aids • Computer equipment (incl. keyboards and mouse) • Sports equipment • Hard toys • Telephones • Fingerprint scanners <p>A dedicated and full-time touch cleaner has been employed.</p>	Site Team Staff members Direct Cleaning Team MDSA Team	Wednesday 1 st September 2021	Following government guidance.

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		<p>Areas of the school that are used by staff and students will be cleaned thoroughly at the end of the day.</p> <p>Areas of the school not in use will be shut off to make cleaning more manageable.</p> <p>Unnecessary items and soft furnishings that are hard to clean will be removed from areas being used and stored elsewhere.</p> <p>Any equipment that is shared will be cleaned regularly. Students will be asked to bring their own equipment to school wherever possible and be asked not to share this equipment with any other student. Any spare stationery given to students will be retained by them.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Teachers will wash/sanitise their hands before and after handling pupils' books.</p>			
Spreading infection due to the school environment		<p>Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding are not compromised.</p> <p>The use of lifts will be avoided unless essential.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p> <p>Full PPE will be provided to the Medical Officer and for other staff as appropriate.</p> <p>All risk assessments will be updated to incorporate any changes to government or professional guidance.</p>	<p>School Business Manager. Site Team Staff members</p> <p>Business Manager</p>	Wednesday 1 st September 2021 and ongoing	Following government guidance.

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Individuals vulnerable to serious infection coming into school		<p>Clinically extremely vulnerable staff are able to attend school providing control measures as recommended by the government are in place.</p> <p>Clinically extremely vulnerable people may include:</p> <ul style="list-style-type: none"> • solid organ transplant recipients • people with specific cancers: • people with cancer who are undergoing active chemotherapy • people with lung cancer who are undergoing radical radiotherapy • people with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment • people having immunotherapy or other continuing antibody treatments for cancer • people having other targeted cancer treatments that can affect the immune system, such as protein kinase inhibitors or PARP inhibitors • people who have had bone marrow or stem cell transplants in the last 6 months or who are still taking immunosuppression drugs • people with severe respiratory conditions including all cystic fibrosis, severe asthma and severe chronic obstructive pulmonary disease (COPD) • people with rare diseases that significantly increase the risk of infections (such as severe combined immunodeficiency (SCID), homozygous sickle cell disease) • people on immunosuppression therapies sufficient to significantly increase risk of infection 	The Headteacher and Leadership Team are responsible for communication and liaison with appropriate staff.	Wednesday 1 st September 2021	Following government guidance.

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		<ul style="list-style-type: none"> • problems with your spleen, for example splenectomy (having your spleen removed) • adults with Down's syndrome • adults on dialysis or with chronic kidney disease (stage 5) • women who are pregnant with significant heart disease, congenital or acquired • other people who have also been classed as clinically extremely vulnerable, based on clinical judgement and an assessment of their needs. GPs and hospital clinicians have been provided with guidance to support these decisions <p>Critically vulnerable staff will be able to attend school providing the appropriate and recommended control measures are in place, and an individual risk assessment will be completed.</p> <p>Staff and students who live with those who are in the clinically vulnerable and clinically extremely vulnerable groups can attend school provided the recommended control measures are in place.</p> <p>Clinically vulnerable people are those who are:</p> <ul style="list-style-type: none"> • aged 70 or older (regardless of medical conditions) • under 70 with an underlying health condition listed below (that is, anyone instructed to get a flu jab each 			

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		<p>year on medical grounds):</p> <ul style="list-style-type: none"> • chronic (long-term) mild to moderate respiratory diseases, such as asthma, chronic obstructive pulmonary disease (COPD), emphysema or bronchitis • chronic heart disease, such as heart failure • chronic kidney disease • chronic liver disease, such as hepatitis • chronic neurological conditions, such as Parkinson’s disease, motor neurone disease, multiple sclerosis (MS), or cerebral palsy • diabetes • a weakened immune system as the result of certain conditions or medicines they are taking (such as steroid tablets) • being seriously overweight (a body mass index (BMI) of 40 or above) • pregnant women: pregnant staff will complete an individual risk assessment before their return and reasonable adjustments made if appropriate. 			