



Hardenhuish School

Positive Behaviour Policy:

Covid 19 addendum

DATE: 17th JULY 2020
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REVIEW DATE: 1st SEPTEMBER 2020

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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our Positive Behaviour Policy. **Pupils, parents and staff should continue to follow our Positive Behaviour Policy with respect to anything not covered in this addendum.**

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

When pupils are in school, we expect them to follow all of the expectations set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these expectations and make sure they are followed consistently.

Parents should also read the expectations and ensure that their children follow the new procedures that have been put in place. Parents should contact their child's Learning Manager or Mrs Bennett (SENCO) if they think their child's learning needs mean they might not be able to comply with some or all of the expectations, so we can consider alternative arrangements with them and support them to integrate back into school life.

Social Distancing Between Year Groups around the site (before school, between lessons, during break and lunchtimes and after school).

- Pupils and students must follow the one-way system set out when travelling around the school at all times (except during a fire bell evacuation). This is to keep contact between year groups to a minimum and prevent close contact by pupils crossing on paths and in corridors.
- Pupils and students must move around the one-way system in a safe and orderly fashion; they should walk at a pace that keeps them separated from pupils in a different Year Group (e.g. they should not overtake groups of pupils from another Year walking in the same direction).
- When arriving at school in the morning, pupils and students must go straight to their tutor base.

- Pupils and students must go to their designated areas at breaks and lunchtimes; each Year Group will be allocated an indoor and an outdoor space each day (the outdoor space may vary if the field is closed during adverse weather conditions). During this time, pupils will be allowed to eat in their designated areas but should ensure any litter is placed in the bins provided. Pupils and students should not be socially mixing with pupils and students from other year groups during breaks and lunchtimes.
- Ball games will be allowed at breaks and lunchtimes but pupils must not kick these above head height, which increases the chance of losing control of the ball, or deliberately kick them into another Year Group's area.
- If catching a bus home after school, pupils and students should keep at least 2 metres away from pupils and students from other Year Groups and other schools while waiting at the bus park.

Personal Hygiene

- Pupils and students should adhere to increased personal hygiene expectations; they should wash their hands regularly with soap and water and regularly use the hand sanitising gel that is available to them.
- Pupils and students must not deliberately waste sanitising gel inappropriately.
- Pupils and students should follow the 'catch it, bin it, kill it' guidance for sneezing and coughing, avoiding touching of mouth, nose and eyes with their hands. Pupils must not deliberately cough or sneeze on another person; this is not acceptable from a hygiene perspective but also due to the emotional impact it may cause.
- Pupils will maintain standards of cleanliness in the classroom by using antibacterial wipes to clean surfaces and equipment at the end of a lesson if required.
- Pupils must tell an adult if they are experiencing any symptoms of Covid 19.

Please note that all other expectations for behaviour and uniform remain as set out in the Positive Behaviour Policy.

Rewards and sanctions for following expectations

To enable appropriate social distancing between pupils and staff, Merit stickers will not be issued to Year 7 pupils during this period. Instead, Year 7s will be issued ACEs on SIMS (in line with other Year Groups). Year 7 tutors should regularly highlight the number of ACEs pupils have achieved during tutor time so pupils are aware (as other Year Groups currently do).

To help encourage pupils to follow the above expectations, we will also issue Citizenship ACEs to pupils who have been noticed adhering to the expectations above (e.g. arriving to lessons in an orderly fashion, adhering to the one-way system, behaving appropriately at break and lunchtimes).

If pupils and students choose not to follow these expectations, we will issue an appropriate consequence as follows:

Choice	Category	Consequence
<ul style="list-style-type: none"> ➤ Not following the one-way system ➤ Not social distancing from other Year Groups between lessons ➤ Not going to designated space before school or at break or lunchtime ➤ Littering ➤ Not following expectations for ball games at break or lunchtime 	Conduct Card Point	Pupils will be given a Conduct Card Point (which they will need to write on themselves, witnessed by the teacher). This will be coded as a number '2' in place of the 'Eating' code on Conduct Cards as eating in outside areas is allowed during this period. Ball game choices will remain as a number '3'.
<ul style="list-style-type: none"> ➤ Deliberately wasting liquid soap or hand sanitising gel ➤ Deliberately coughing or sneezing on another person 	C2/C3	A staff member will log a C2 offence on SIMS and alert the pupil or student's Learning Manager. They will investigate and decide whether to escalate this to a C3 if warranted. Depending on the context, this should result in an after-school Leadership Team Detention (if C2) or possibly an Isolation, Internal Exclusion or Fixed Term Exclusion (C3)

Changes to Sanctions available (The Net, Detentions, Isolation and Internal Exclusions)

The Net

Removing pupils from a lesson for persistent poor behaviour choices can still happen (see procedure in Positive Behaviour Handbook). However, to minimise pupil movement, the usual Net timetable will need to be altered to ensure Year Groups are kept separate. This will mean potentially netting pupils to a class with their same Year Group, which we usually avoid. Curriculum Leaders will be responsible for analysing the timetable for each period and identifying an appropriate Net classroom that members of their own department can use, if needed, for each period of the week. If a pupil refuses to go to the room allocated, staff should still contact the following colleagues in the following order to support them; Curriculum Leader, Learning Manager, Leadership Team

Detentions

Pupils and students should still attend detentions if warranted. If pupils from different Year Groups are attending detention at the same time, supervising staff will need to ensure appropriate social distancing between them in the classroom (including a staggered arrival and departure where possible). Due to the split lunchtime, the timing of lunchtime detentions will need additional consideration by supervising staff as the pupil and staff lunchtimes may not coincide. Support from colleagues or deferring the day of detention may be required.

If numbers of pupils in detention are too high to maintain social distancing (e.g. in a Leadership Team Detention), the venue will change to the Sports Hall and pupils will sit at exam desks in Year Group sections.

Isolation

The maximum number of pupils who can be isolated in the Eccles Room on any given day is 2 (3 if all in the same Year Group). If more than 2 pupils from different Year Groups need to be isolated, Learning Managers will consider if any of the sanctions can be deferred to the following day or, if not appropriate to do that, Leadership Team members may be called upon to place and supervise these pupils in a different location.

Internal Exclusion

Internal Exclusions in the Key Centre will ensure that pupils in different Year Groups are supervised in different rooms within the Centre.

3. Expectations for pupils at home

Remote learning expectations

If pupils are not in school due to being told to self-isolate by NHS Track and Trace or the school, we expect them to follow all of the expectations set out below.

Parents should also read the expectations and ensure that their children follow them. Parents should contact their child's Learning Manager if they think their child might not be able to comply with some or all of the expectations, so we can consider alternative arrangements with them and support them with their learning.

- Pupils will regularly log in to and check their school email account and Show My Homework and be contactable during the school day.
- Pupils will complete all Home Learning work set by their teachers
- Pupils will email their teachers or a Teaching Assistant linked to the lesson in question if they need help to complete the work set.

Managing lack of engagement with home learning

The option of 'Home Learning Concern' will remain on the SIMS system to enable us to monitor the amount of work that pupils have not submitted by the deadline. If there are any problems noted, we will:

- Contact parents to inform them of the issues
- Email pupils to remind them of expectations or contact them through Microsoft Teams with the parent's permission.
- Set up additional provision as required for when the pupil or student returns to school.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated and, as a minimum, monthly by the Leadership Team.

5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding policy
- Positive Behaviour policy
- Health and safety policy
- E Safety policy
- Anti-Bullying policy