

## **Work Experience – Frequently Asked Questions**

### **Can I choose a different term time week to do my work experience?**

#### **Year 10**

No, as school is closed to pupils during the designated WEX week in July, all Year 10 pupils must be on a placement.

In rare cases (i.e. placements with certain employers such as The Police) it may be possible to have a term time placement **in addition to** a placement in WEX week, however approval for this will need to be requested from Mrs Percy.

#### **Year 12**

If agreed with your class teachers to miss lessons, it may be possible for you to do a different term time week for WEX. Please contact Ms Brenton to discuss this.

### **Can I do my WEX in the school holidays?**

#### **Year 10**

Yes – but this would need to be **in addition to** a placement on the designated WEX week. As school will be closed the placement will be at your own risk/parent's discretion. You will not need to fill in a WEX form for this but please do contact Mrs Tu so a note can be made of the placement.

#### **Year 12**

Yes – it is possible to do WEX during the school holidays but as school will be closed this will be at your own risk/parent's discretion. You will not need to fill in a WEX form for this but please do contact Mrs Tu so a note can be made of the placement.

### **Can I go to my parents or family/friends companies for WEX?**

Yes – provided Health and Safety Checks and Insurance arrangements are satisfactory then this is possible.

### **Where can I get help finding a placement?**

If you need help with choosing a placement that's right for you, or with finding appropriate contacts, help is available from your tutor, pastoral manager, learning manager and Mrs Tu/Ms Brenton.

You may contact Mrs Tu or Ms Brenton by email, or drop in as follows:

**Year 10** - In the Careers Office in E Centre at break or lunchtime.

**Year 12** - By visiting Ms Brenton's office in the Sixth Form (Tuesdays and Thursdays), or the Careers Office in E Centre.

**Can I do WEX at the place that I currently do my part time job?**

This is not advised as the purpose of WEX is to gain new experiences of the workplace.

**Can I be paid for my WEX?**

No, you should not be paid for your WEX.

**Can I do WEX in a primary or secondary school?**

**Year 10**

No - This is because the school environment is familiar, and WEX in Year 10 aims for pupils to gain experience of new workplace environments.

**Year 12**

Yes - Students in Year 12 are encouraged to find WEX that is more focused on a particular area of interest and therefore a school environment may be most applicable.

**Useful links:**

Springpod website – search WEX opportunities with top employers:

<https://www.springpod.co.uk/work-experience/>