



Hardenhuish School

A High Performing Academy

October 2019

Dear Parents

Year 10 Work Experience: 13 – 16 July 2020

We are pleased to be running our successful work experience (WEX) programme again for Year 10. Amongst many other benefits, work experience enriches learning and allows pupils to gain an understanding of the skills and qualities that are required for a specific career, whilst developing their employability and transferrable skills.

Placements will take place over four days, starting on Monday 13 July 2020, until the end of the day on Thursday 16 July 2020 with a debrief morning back in school on Friday 17 July 2020. It is an expectation that every pupil will take part in the WEX programme and debrief. Past placements have covered a wide range of industries from engineering and IT to retail, health care and law. For your child to gain the best experience possible, we allow them to choose and source their own placements. Providing the placement can get Health and Safety approval and is based in the UK, your child can approach a wide variety of companies.

Please find enclosed a copy of the steps that are taken when arranging a placement; the first step will be for your child to start thinking about the kind of placement they wish to attend. This does not have to be what they wish to pursue as a career, as the primary objective of work experience in Year 10 is to gain an understanding of a working environment.

Once a placement has been agreed with an employer please complete our Work Experience Form which should be handed in as soon as possible, and by the deadline of **16 March 2020**. Early hand in is encouraged with the following rewards:

- The first Tutor Group to reach 80% of pupils with WEX Forms handed in will win a Pizza delivery to share.
- Pupils that hand in their WEX Form by Friday 14 February (end of term 3) will receive 3 ACEs and be entered into a prize draw to win an Amazon voucher.

The Year 10 Parent Information, Advice and Guidance meeting on Monday 14 October 2019 at 7pm will provide further information about our WEX programme. Please do not hesitate to contact myself or Liz Tu, Work Experience Administrator if you have any questions.

We hope that your son/daughter will find the WEX programme as valuable as previous students have.

Yours sincerely

Ms V Brenton
Careers and Transition Manager
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Contact details for Liz Tu - eat@hardenhuish.wilts.sch.uk **10 WEX**