



# **Hardenhuish School Education and Training Provider Access Policy**

**If you would like any policy in a more accessible version, please contact the  
Office Manager**



# **Hardenhuish School**

## **Education and Training Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of education and training providers to pupils and students at the school for the purposes of giving information about the provider's technical education qualifications or apprenticeships offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and in accordance with statutory guidance from the Department for Education (DfE) published in 2018 in the document 'Careers guidance and access for education and training providers'.

### **Pupil and student entitlement**

Pupils and students in Years 8-13 are entitled:

- To find out about DfE approved technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To receive information about the opportunities offered by local further education and training providers, including technical education and apprenticeships – through our annual careers fair, KS4 options process, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request an opportunity to provide information about technical education qualifications or apprenticeships should contact the school's Careers and Transition Manager.

Telephone: 01249 650693 Email: [admin@hardenhuish.wilts.sch.uk](mailto:admin@hardenhuish.wilts.sch.uk)

### **Opportunities for access**

The school will decide on the most appropriate opportunity for a provider to give information to pupils about technical qualifications or apprenticeships, so that the information is integrated effectively into the school careers programme. Possible opportunities include:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 8</b>	Careers Fair SMSCE lesson Assembly	Y9 options evening SMSCE Lesson Assembly/ PIAG	SMSCE Lesson Assembly
<b>Year 9</b>	Careers Fair SMSCE lesson Assembly	KS4 options evening SMSCE Lesson Assembly	SMSCE Lesson Assembly/ PIAG
<b>Year 10</b>	Careers Fair SMSCE lesson Assembly/ PIAG	SMSCE Lesson Assembly/ PIAG	SMSCE Lesson Assembly
<b>Year 11</b>	Careers Fair SMSCE lesson Post 16 options evening Assembly/ PIAG	SMSCE Lesson Assembly/ PIAG	SMSCE Lesson Assembly
<b>Year 12</b>	Careers Fair Lunchtime workshop Assembly/ PIAG	Lunchtime workshop Assembly/ PIAG	Lunchtime workshop Assembly
<b>Year 13</b>	Careers Fair Lunchtime workshop Assembly/ PIAG	Lunchtime workshop Assembly/ PIAG	Lunchtime workshop Assembly

Note: SMSCE refers to Spiritual, Moral, Social and Cultural Education which includes careers education at Hardenhuish School.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school's Careers and Transition Manager will liaise closely with visiting providers so that appropriate facilities and support are provided for the planned activity to run smoothly.

Providers may give copies of their prospectus or other relevant course literature to the Careers and Transition Manager who will oversee the distribution of these which may include storing copies in the careers section of the Resource Centre (school library).