



Hardenhuish School

A High Performing Academy

April 2018

Allocation of Word Processors for Exam Access

The Joint Council for Qualifications sets rules on reasonable adjustments for candidates with disabilities and learning difficulties which Hardenhuish School must follow. In regards to the use of word processor in exams they can only be used on the following basis to students:

Using a laptop is the student's normal way of working within school and appropriate to their needs fulfilling the following criteria:

- For students with sensory difficulties, such as poor eyesight, where using a laptop enables them to enlarge their answers
- For students with poor fine motor skills, but are able to use a keyboard efficiently
- For students with a learning difficulty which has a substantial and long term adverse effect on the ability to write legibly
- For students with a medical condition or physical disability

A word processor cannot be granted to a candidate because he/she now wants to type rather than write in examinations, can work faster on a keyboard or because he/she uses a laptop at home.

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